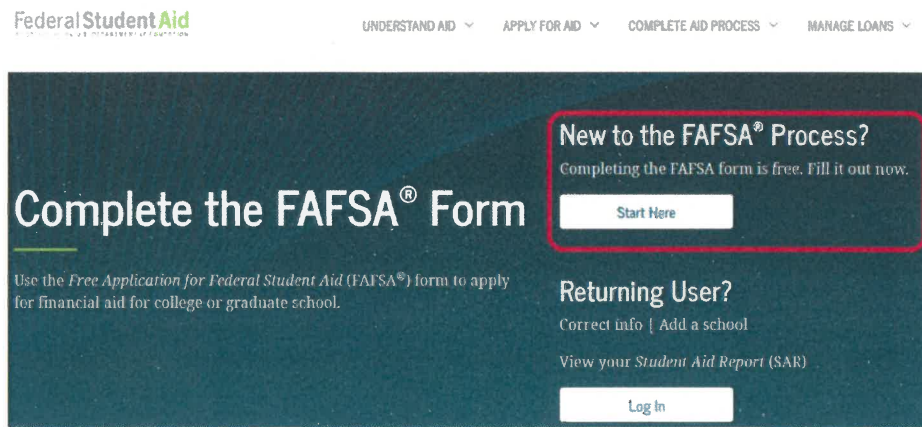


FAFSA (Financial Aid Application) Guide

***Students must first create an FSA ID (Username & Password) in order to fill out the FAFSA.**

***Your Parent(s)/Guardian(s) will also need an FSA ID of their own. If your parent(s) has already created an FSA ID for themselves because they have previously done a FAFSA application for an older sibling, they DO NOT need to create another ID, they will use the same one.**

Start Here: <https://studentaid.gov/h/apply-for-aid/fafsa>



Click “I am the student,” then Click on “Create One”:

A new window will open up to Create your FSA ID. This is where **both** you and parent/guardian can create your own FSA IDs.

Create an Account (FSA ID)



Parents



Students



Borrowers

Whether you're a student, parent, or borrower, you'll need to create your own account to complete federal student aid tasks.

Items Needed to Create an Account

- Social Security number
- Your own mobile phone number and/or email address

Get Started

OR

Log In

Create an Account (FSA ID)

Step 1 of 7

Personal Information

***Your name must Match exactly what is associated with your Social Security number.**

First Name

Middle Initial

Last Name

Date of Birth

Month Day Year

Social Security Number (SSN)

Note: A user can only have one account associated with his or her Social Security number.

***PLEASE click on "SHOW SSN" BEFORE you click Continue. MAKE SURE your Social Security number was typed in CORRECTLY.**

Social Security Number (SSN)

***-**-6789

SHOW SSN

Note: A user can only have one account associated with his or her Social Security number.

You will now be able to see your entire Social Security number that you typed in

– **DOUBLE CHECK that it is correct before moving on!!!!**

Social Security Number (SSN)

123-45-6789 HIDE SSN ?

Cancel Continue

Tip: You can use the beginning part of your email address as your Username, so it is easy to remember. Once you type an acceptable Username, you will see a green box appear saying your username is available:

Username

?

Username is available.

Use your personal email address – the email you use for all college and financial aid purposes, and the email account that you check REGULARLY every day.

Email Address

?

Confirm Email Address

?

***PLEASE click on “Show Password” to check what you typed.**

*****TIP: Don't forget to email yourself the Username & Password you create for FAFSA. That way, you will always have it in your emails, because you will need it EVERY YEAR to reapply for FAFSA.**

Password

✓ Uppercase
✓ Lowercase
✓ Number
✓ 8- characters

Confirm Password

Previous Continue

Permanent Address

Address

City

State

ZIP Code

Phone Number

Mobile Phone Number

 ⓘ

Confirm Mobile Phone Number

 ⓘ

[+ Add Alternate Phone Number](#)

Mobile Phone Account Recovery

We strongly recommend setting up mobile phone account recovery. This option is used to help you restore access to your account by sending you a code via text message if you are locked out.

Yes, I would like to use my mobile phone for account recovery.

Previous

Continue

Communication Preferences

Required Communications

The U.S. Department of Education (ED) and its federal student loan servicers will need to send you required communications and documents related to your federal student aid, such as student loan disclosures and interest statements.

I want to receive these communications:

By email **Recommended**

i By selecting this option, you agree to receive required communications by email and confirm you have reviewed and agree to FSA's [Terms and Conditions](#).

By postal mail

ED and its federal student loan servicers want you to feel confident about the financial aid and student loan process. To help with this, we will sometimes send out information about programs you may be eligible for, such as grant programs, student loan forgiveness programs, income-based repayment plans, and more.

I want to receive these communications:

By email

i By selecting this option, you agree to receive informational emails and confirm you have reviewed and agree to FSA's [Terms and Conditions](#).

By text message

Preferred Language

Your choice lets us know how you would like to view website content once logged in, and what to use for your communications.

Language

English



Previous

Continue

For Challenge Questions: Please select questions that have answers that won't change. Example: If you choose "What is your favorite color?" – that answer may change over the years. Instead, choose questions that won't ever change such as "What City were you born in?". There are 4 security questions you must choose.

***Always click on "Show Answer" (in case you accidentally mistyped something).**

Step 5 of 7

Challenge Questions

Challenge questions and answers are used to retrieve your username or password if you forget them or if you need to unlock your account.

Note: Answers are not case-sensitive.

Challenge Question 1

Question

Select



Answer

Show Answer



Step 6 of 7

Confirm and Verify

Verify the information you provided for your account below. If there is an error, select "Edit" to correct the information.

I agree to Federal Student Aid's [Terms and Conditions](#).





Previous

Continue

VERIFY: You will need to verify your account in two ways:

Account Recovery

Only a verified email address OR a verified mobile phone number is required, but if you provided both on previous screens, you **MUST** verify both below.

	Verify My Mobile Phone Number NOT VERIFIED	
	Verify My Email Address NOT VERIFIED	

Previous Finish

You will receive a numerical code sent as a Text Message to your cell phone:

Verify Your Mobile Phone Number

You must verify your phone number before you can use it for account recovery. A text message containing a secure code was sent to the mobile phone number: *****4444. This code is valid for 30 minutes.

Enter the secure code below.

[Resend Secure Code](#)

Continue

You will then receive a numerical code sent to your Email:

Verify Your Email Address


You must verify your email address before you can use it for account recovery. An email containing a secure code was sent to the email: ca*****@gmail.com

Enter the secure code below.

[Resend Secure Code](#)


Continue

Once you have verified your account by phone and email, the boxes will turn Green and say “Verified,” then click “Finish”:



Verify My Mobile Phone Number

VERIFIED



Verify My Email Address

VERIFIED

Previous Finish

Your Account Was Successfully Created— What's Next?

Thanks for creating your account and taking the first step in your federal student aid journey.

Before we can grant full account access, we have to confirm your name, Social Security number, and date of birth match what is on record with the Social Security Administration (SSA). This process takes one to three days. If you verified your email address, you'll receive an email once your information is matched with the SSA.

You can still use your account while your information is being verified with the SSA.

When your Account is successfully created, click on **Return to StudentAid.gov** to start your FAFSA Application:


Return to StudentAid.gov

Use the USERNAME & PASSWORD that you just created to Log In:

Log in to the FAFSA

Only students may use their FSA ID to log in. Parents and others can start a FAFSA for a student by entering the student's identifiers. Parents and others can also work on a FAFSA form or correction the student started using the Save Key that the student made. [Help for parents.](#)

Form Approved
OMB No. 1845-0001
App. Exp. 12/31/2022

I am the student  OR I am a parent, preparer, or student from a Freshly Associated State

Log In ↔

FSA ID Username, Email, or Mobile Phone [Forgot My Username](#)

Password [Show Password](#) [Forgot My Password](#)

Log In

Click on **Accept** to open the Application:

Accept Decline

Confirm Your Information

Step 1 of 2

Contact Information and Communications Preferences

Welcome to your new federal student aid account. Help us confirm your information to keep your account secure and up to date.

I agree to Federal Student Aid's [Terms and Conditions](#).

[Continue](#)

Required Verifications:

 Verify My Mobile Phone Number
[VERIFIED](#) ✓

 Verify my Email Address
[VERIFIED](#) ✓

[Previous](#)

[Continue](#)

Click on "I'm Preparing for School," then click on "Complete the FAFSA Form":

MY CHECKLISTS

- [I'M PREPARING FOR SCHOOL](#) 
- [I'M IN SCHOOL](#) 
- [I'M IN REPAYMENT](#) 
- [I'M A PARENT](#) 

I'M PREPARING FOR SCHOOL 

- [Complete the FAFSA® Form](#) 

Applying for federal student aid is free

Aid Application Process

Take these steps to apply for federal student aid.

01
Get Prepared

[Gather the documents you'll need.](#)

02
Complete FAFSA® Form

[Apply early to maximize your aid.](#)

03
Review Student Aid Report

[Make corrections if necessary.](#)

04
Respond to Aid Offer

[Accept the aid you want.](#)

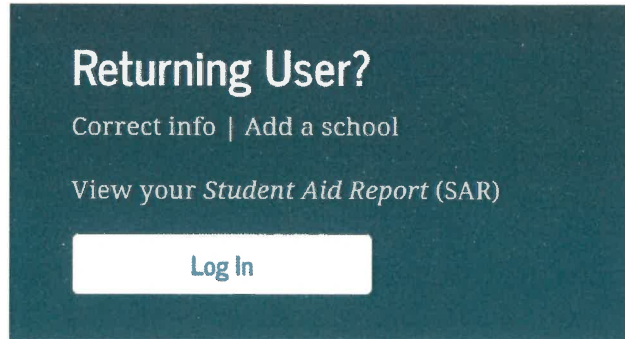
05
Receive Aid

[Get your aid from your school.](#)

06
Renew Your FAFSA® Form

[Reapply each year.](#)

You may have to Log In again as a Returning User:



Log in to the FAFSA

Only students may use their FSA ID to log in. Parents and others can start a FAFSA for a student by entering the student's identifiers. Parents and others can also work on a FAFSA form or correction the student started using the Save Key that the student made. [Help for parents.](#)

Form Approved
OMB No. 1845-0001
App. Exp. 12/31/2022

I am the student OR I am a parent, preparer, or student from a Freely Associated State

Do not log in with the FSA ID if you are not the student.
Don't have an FSA ID? [Create one](#) or login using the [student's identifiers](#).

Student's FSA ID Username, E-mail Address, or Mobile Number ?

[Forgot Username](#)

The student's FSA ID Password ?

[Forgot Password](#)

NEXT

You must click on "NEXT" in order to move to the next screen. It will not allow you to just hit enter to continue.

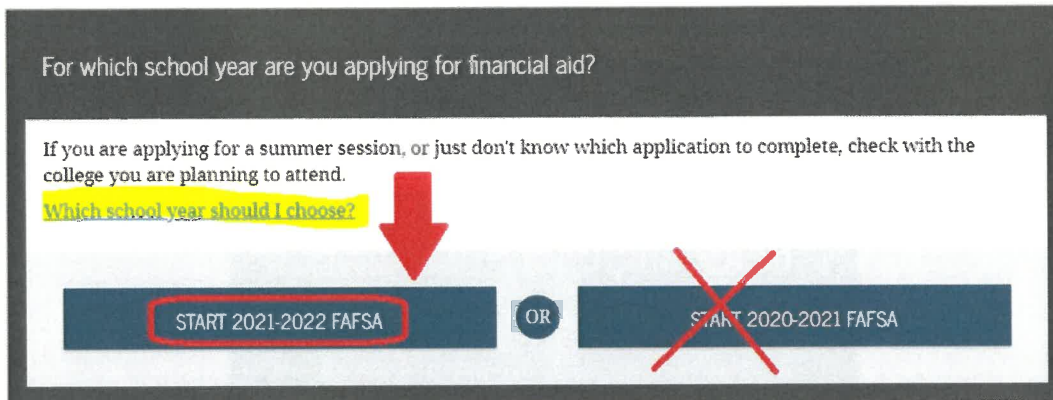
Warning

You are accessing a U.S. Federal Government computer system intended to be solely accessed by individual users expressly authorized to access the system by the U.S. Department of Education. Usage may be monitored, recorded, and/or subject to audit. For security purposes and in order to ensure that the system remains available to all expressly authorized users, the U.S. Department of Education monitors the system to identify unauthorized users. Anyone using this system expressly consents to such monitoring and recording. Unauthorized use of this information system is prohibited and subject to criminal and civil penalties. Except as expressly authorized by the U.S. Department of Education, unauthorized attempts to access, obtain, upload, modify, change, and/or delete information on this system are strictly prohibited and are subject to criminal prosecution under 18 U.S.C. § 1030, and other applicable statutes, which may result in fines and imprisonment. For purposes of this system, unauthorized access includes, but is not limited to:

- Any access by an employee or agent of a commercial entity, or other third party, who is not the individual user, for purposes of commercial advantage or private financial gain (regardless of whether the commercial entity or third party is providing a service to an authorized user of the system); and
- Any access in furtherance of any criminal or tortious act in violation of the Constitution or laws of the United States or any state.
- If system monitoring reveals information indicating possible criminal activity, such evidence may be provided to law enforcement personnel.



You are always filling out the FAFSA Application for the NEXT school year.



Now you will need to create a “Save Key.” You should choose something you will remember like the year you were born, or the year you graduate, or student ID number.

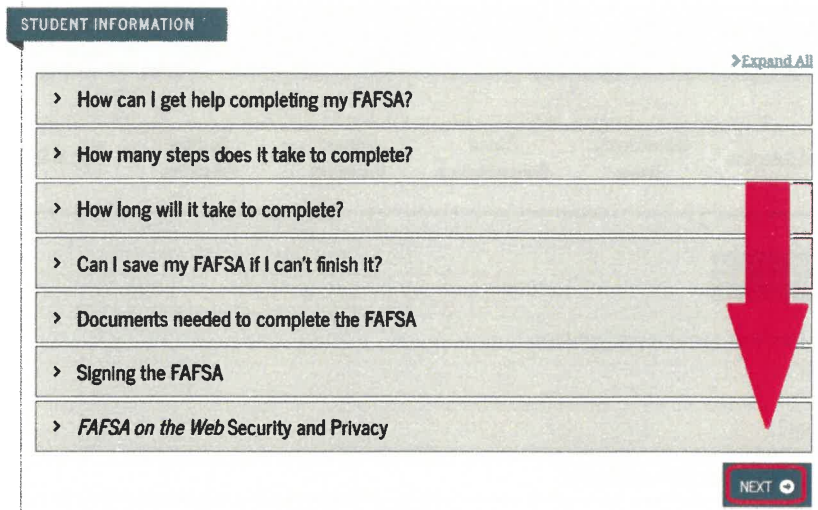
Create a Save Key

The save key is not the same as your FSA ID (which acts as a legal signature that you shouldn't share). A save key allows you to return to an application or correction later from the point you left off if you need to stop and save your work. It also allows you to share access to your Free Application for Federal Student Aid (FAFSA[®]) application or correction if your parent needs to add information or sign it.

The save key must be between 4 and 8 characters long. You can use any combination of numbers and/or uppercase and lowercase letters. For example, the save key “Student2” is different than the save key “sTuDeNt2.”

Try to choose a save key that you can remember but that would be hard for others to guess. Avoid using personal identifiers (for example, first name, last name, or date of birth) and simple save keys such as “1234” or “aaaa.”

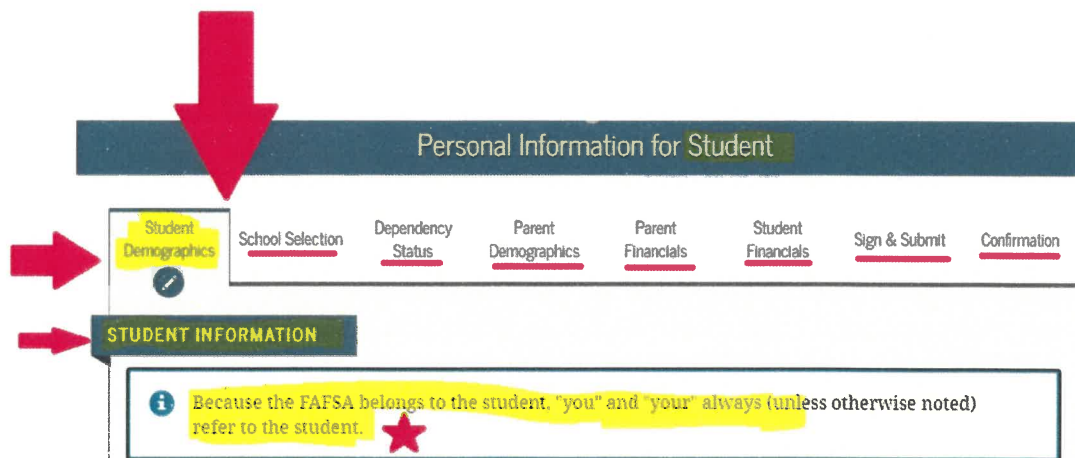
If you're trying to log back in to your FAFSA form and have forgotten your save key, select the “I Forgot My Save Key” link and provide the requested information to access your FAFSA form.



Note: You can always click on “Save” at the top of the page to save where you stopped and come back to the application later. MAKE SURE you see it says saved successfully before you click “Exit”:



Note: Pay attention to the top to see whether you are on the Student OR Parent parts



In the next few screens, verify your name, email, home address, etc.

Student Residency and Eligibility

Student Demographics

School Selection

Dependency Status

Parent Demographics

Parent Financials

Student Financials

Sign & Submit

Confirmation

STUDENT INFORMATION

Have you lived in North Dakota for at least 5 years?

Yes No

?

Are you a U.S. citizen?

Yes, I am a U.S. citizen (or U.S. national)

?



PREVIOUS

NEXT

Student Education

Student Demographics

School Selection

Dependency Status

Parent Demographics

Parent Financials

Student Financials

Sign & Submit

Confirmation

STUDENT INFORMATION

What will your high school completion status be when you begin college in the 2021-2022 school year?

High school diploma

?



What college degree or certificate will you be working on when you begin the 2021-2022 school year?

1st bachelor's degree

?



Will you have your first bachelor's degree before you begin the 2021-2022 school year?

Yes No

?

What will your college grade level be when you begin the 2021-2022 school year?

Never attended college: 1st yr.

?



Are you interested in being considered for work-study?

Yes No Don't know

?

PREVIOUS

NEXT

*If you are Male, you will have to register for selective service – use the ? to read about it.

*If you are a Female, you will not see this question regarding selective service.

Are you male or female?

This is question of 21 on the paper *Free Application for Federal Student Aid* (FAFSA®) form.

Your gender is used to determine if you need to register with the Selective Service System (SSS). Most male citizens and immigrants between the ages of 18–25 must register with the SSS to receive federal student aid. This requirement applies to any person assigned the sex of male at birth.

Select “**male**” if you’re male.

Select “**female**” if you’re female.

***If you do not have a driver's license, simply click "Next" to skip this part:**

Student Driver's License

Student Demographics School Selection Dependency Status Parent Demographics Parent Financials Student Financials Sign & Submit Confirmation

STUDENT INFORMATION

Your driver's license number (if you have one) ?

Your driver's license state ?

Select v

Student Foster Care and Parent Education Completion

Student Demographics School Selection Dependency Status Parent Demographics Parent Financials Student Financials Sign & Submit Confirmation

STUDENT INFORMATION

Are you a foster youth or were you at any time in the foster care system? ?

Yes No

Highest school completed by Parent 1 ?

Select v

Highest school completed by Parent 2 ?

Select v

This is where you will Search for your High School.

***Note: After you type the name of your high school, type the City, and type the State -- You MUST hit the CONFIRM button at the bottom and "Select" your high school from the list**

Search for High School

Student Demographics | **School Selection** | Dependency Status | Parent Demographics | Parent Financials | Student Financials | Sign & Submit | Confirmation

STUDENT INFORMATION

✔ Application was successfully saved.

ⓘ Because the FAFSA belongs to the student, "you" and "your" always (unless otherwise noted) refer to the student.

ⓘ Enter the name, city, and state of your high school, then click Confirm. ?

What is the name of your high school?

In what city is your high school located?

In what state is your high school located?
North Dakota

CONFIRM 🔍

PREVIOUS NEXT

Search Results: 1 to 100 of 314.

SELECT	School Name: Elgin-new Leipzig High School City: Elgin
SELECT	School Name: Ellendale High School City: Ellendale
SELECT	School Name: Enderlin Area High School City: Enderlin
SELECT	School Name: Enderlin High School City: Enderlin
	School Name: Esmond High School

« « 1 2 3 4 » »

NEW SEARCH 🔍 **NEXT** ➡

STUDENT INFORMATION

✔ The high school you selected was added to your application. Click Next to continue.

Now, you need to add **ALL** Colleges (Universities, Community Colleges & Trade Schools) that you have applied to, or plan on applying to (up to 10). This is needed because FAFSA must send your Student Aid Report (SAR) to the Financial Aid Office of each college you apply to.

***Please note** that if you complete and submit the FAFSA, and then later on, decide to apply to another college, you will have to **Log back in** to your FAFSA, click on **“Make Corrections”** and **add** that school to your application. Then you will have to **RESUBMIT** your updated FAFSA.

The screenshot shows the 'Search for Colleges' section of the FAFSA application. At the top, a progress bar indicates the current step is 'School Selection', with other steps like 'Student Demographics', 'Dependency Status', 'Parent Demographics', 'Parent Financials', 'Student Financials', 'Sign & Submit', and 'Confirmation' shown as completed or available. Below the progress bar, the 'STUDENT INFORMATION' section is active. It contains a question: 'Do you know the college's Federal School Code?' with radio buttons for 'Yes' and 'No' (selected). Below this are input fields for 'State' (set to 'North Dakota'), 'City (optional)', and 'School Name (optional)'. At the bottom of the form are buttons for 'SEARCH TIPS', 'PREVIOUS', and 'SEARCH'.

When you find the school, click the box next to it to check that school, then click on **“ADD MORE SCHOOLS”** as many times as you need to, in order to add all schools. When done adding schools, click on **“NEXT”**:

The screenshot shows the search results page for colleges. It displays a list of five schools with checkboxes for selection. The schools listed are:

School Name	City	State	Federal School Code
<input type="checkbox"/> Bismarck State College	Bismarck	ND	002988
<input type="checkbox"/> Dakota College At Bottineau	Bottineau	ND	002995
<input type="checkbox"/> Dickinson State University	Dickinson	ND	002989
<input type="checkbox"/> Hair Academy (The)	Bismarck	ND	041394
<input type="checkbox"/> Joseph's School Of Hair, Skin & Body			

At the bottom right of the results area is a button labeled 'ADD MORE SCHOOLS' with a magnifying glass icon.

For each school, you must say what your housing plan will be for each college. Select either On Campus, With Parent, or Off Campus:

Selected Colleges and Housing Plans

Student DemographicsSchool SelectionDependency StatusParent DemographicsParent FinancialsStudent FinancialsSign & SubmitConfirmation

STUDENT INFORMATION

For each school listed, select the appropriate housing plan from the dropdown list.

School Name: Minot State University+

Federal School Code: 002994

Housing Plans

Select ▼

VIEW COLLEGE INFO 📄

ADD MORE SCHOOLS 🔍PREVIOUSNEXT

***Note that this section is asking for the STUDENT's marital status, not Parents:**

Student Marital Status

Student Demographics School Selection Dependency Status Parent Demographics Parent Financials Student Financials Sign & Submit Confirmation

STUDENT INFORMATION

Application was successfully saved.

Because the FAFSA belongs to the student, "you" and "your" always (unless otherwise noted) refer to the student.

What is your marital status as of today?

I am single

PREVIOUS NEXT

This section is asking if you, the STUDENT, have any children of your own, or are currently expecting a child:

Does Student Have Dependents?

Student Demographics School Selection Dependency Status Parent Demographics Parent Financials Student Financials Sign & Submit Confirmation

STUDENT INFORMATION

Do you now have or will you have children who will receive more than half of their support from you between July 1, 2021 and June 30, 2022?

Yes No

Do you have dependents (other than your children or spouse) who live with you and who receive more than half of their support from you, now and through June 30, 2022?

Yes No

PREVIOUS NEXT

Again, still on the Student sections. Most of you will choose “None of the above”:

Student Additional Dependency Questions

Student Demographics School Selection Dependency Status Parent Demographics Parent Financials Student Financials Sign & Submit Confirmation

✓ ✓ ✓

STUDENT INFORMATION

Answer the following questions to determine if you are required to provide information about your parents on your FAFSA. Check all that apply or check **None of the above**. ?

- Are you currently serving on active duty in the U.S. Armed Forces for purposes other than training?
- Are you a veteran of the U.S. Armed Forces?
- At any time since you turned age 13, were both your parents deceased, were you in foster care, or were you a dependent or ward of the court?
- As determined by a court in your state of legal residence, are you or were you an emancipated minor?
- Does someone other than your parent or stepparent have legal guardianship of you, as determined by a court in your state of legal residence?
- None of the above**

← PREVIOUS NEXT →

Student Homelessness Filter Question

Student Demographics School Selection Dependency Status Parent Demographics Parent Financials Student Financials Sign & Submit Confirmation

✓ ✓ ✓

STUDENT INFORMATION

On or after July 1, 2020, were you homeless or were you self-supporting and at risk of being homeless? ?

Yes No

← PREVIOUS NEXT →

If you are a **DEPENDENT Student**, you must report your **Parents' information**, in addition to your own, on the **FAFSA® form**.

Dependent Student

Student Demographics School Selection **Dependency Status** Parent Demographics Parent Financials Student Financials Sign & Submit Confirmation

STUDENT INFORMATION

Based on your answers to the dependency status questions, you are considered a dependent student. This means you must provide parental information. Select "I will provide information about my parent(s)" and click Next to continue filling out your FAFSA.

If you have a special circumstance and are unable to provide parental information, under very limited circumstances, you may be able to submit your FAFSA without parental information. Select "I am unable to provide information about my parent(s)" and click Next to get additional information.

I will provide information about my parent(s)

I am unable to provide information about my parent(s)

PREVIOUS NEXT

Some students may come from non-traditional households. To understand who is considered a Parent, please see next page and/or visit this website:

<https://studentaid.gov/help/who-is-parent>

*****If you don't fall into one of those categories as a Dependent student, you will be considered an INDEPENDENT Student, and therefore the questions on your FAFSA Application will be different, not requiring you to include Parent Info (For Example: if you are in Foster Care)*****

“PARENT” means your legal (Biological OR Adoptive) Parent OR Stepparent, OR a person that the State has determined to be your Legal Parent/Guardian.

IMPORTANT: The following people ARE NOT considered your Parents UNLESS they have Legally Adopted you:

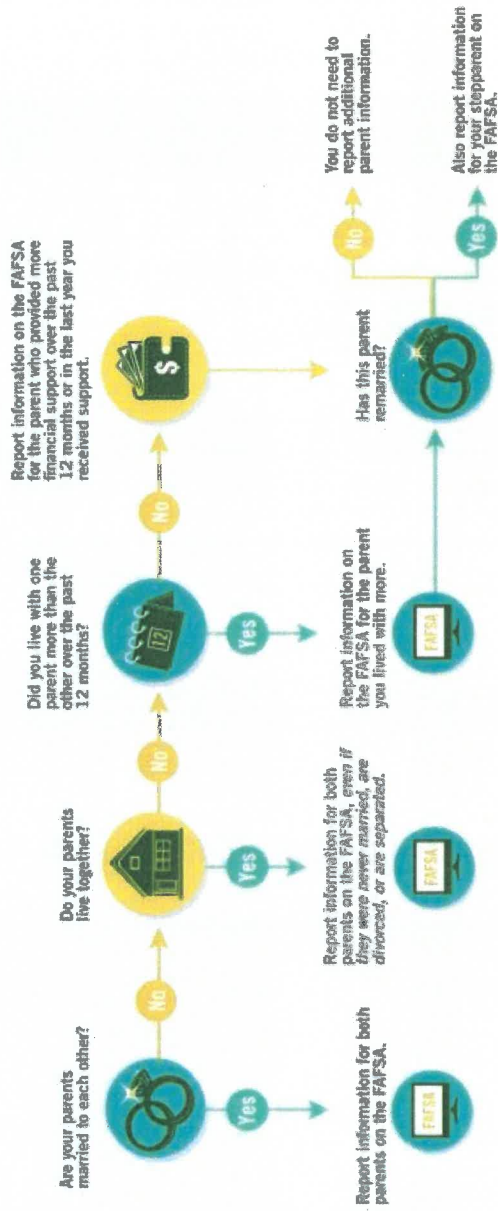
- Grandparent, Foster Parent, Aunts or Uncles, Older Brothers or Sisters

Please look at the Chart below, start with “Are your parents married to each other?”
 → follow the ARROWS for either “Yes” OR “No,” and keep going:

WHO'S MY PARENT WHEN I FILL OUT MY FAFSA?

Dependent students are required to report parent information on the Free Application for Federal Student Aid (FAFSA). For reporting purposes, “PARENT” means your legal (biological or adoptive) parent or stepparent, or a person that the state has determined to be your legal parent.

Use this guide to figure out which parent's information to include (depending on your family situation).



The following people are not your parents unless they have legally adopted you:

- Grandparents
- Foster Parents
- Legal Guardians
- Older Brothers or Sisters
- Aunts or Uncles

If you're not sure whom to report as a parent, you can visit StudentAid.ed.gov/fafsa/filing-out/parent-info or call 800-4-FED-AID (800-433-3243).

If you're not sure whether you are a dependent student, go to StudentAid.ed.gov/fafsa/filing-out/dependency

You are now on the PARENT section:

Parent Marital Status

Student Demographics School Selection Dependency Status Parent Demographics Parent Financials Student Financials Sign & Submit Confirmation

PARENT INFORMATION

Application was successfully saved.

Because the FAFSA belongs to the student, "you" and "your" always (unless otherwise noted) refer to the student.

As of today, what is the marital status of your parents?

Select

PREVIOUS NEXT

If Parents are married, must put Month and Year they got married:

When did your parents get married or remarried?

mm/yyyy

PREVIOUS NEXT

IF Applicable, you will put both Parent's info. Please NOTE who you choose as PARENT 1 and PARENT 2. Information you will need for your Parent(s):

- Parent Social security number(s),
- Last Name,
- First Initial of First Name,
- Date of Birth,
- and Parent Email Address (the one they used to create their Parent FSA ID)

Personal Information for Parent

Student Demographics ✓ | School Selection ✓ | Dependency Status ✓ | **Parent Demographics** ✓ | Parent Financials | Student Financials | Sign & Submit | Confirmation

PARENT INFORMATION

Enter Information for your first parent (father/mother/stepparent)

Parent's Social Security Number ?

Parent's last name ?

Parent's first initial ?

Parent's date of birth ?

Your parents' e-mail address ?

PARENT 1

Personal Information for Other Parent

Student Demographics ✓ | School Selection ✓ | Dependency Status ✓ | **Parent Demographics** ✓ | Parent Financials | Student Financials | Sign & Submit | Confirmation

PARENT INFORMATION

Enter Information for your other parent (father/mother/stepparent)

Parent's Social Security Number ?

Parent's last name ?

Parent's first initial ?

Parent's date of birth ?

PARENT 2 (If Applicable)

Parent State of Legal Residence

Student Demographics ✓ School Selection ✓ Dependency Status ✓ **Parent Demographics** ✎ Parent Financials Student Financials Sign & Submit Confirmation

PARENT INFORMATION

Have your parents lived in Maryland for at least 5 years? ?

Yes No

For this section, **READ CAREFULLY** and use the **?** if you need further clarification:

Student Demographics ✓ School Selection ✓ Dependency Status ✓ **Parent Demographics** ✎ Parent Financials Student Financials Sign & Submit Confirmation

PARENT INFORMATION

Household Size

Your parents

2

Yourself, even if you do not live with your parents

1

Your parent's other children (even if they do not live with your parents) if:

a. Your parents will provide more than half of their support from July 1, 2021 through June 30, 2022 or

b. These children can answer "No" to every Dependency Status question on the FAFSA

|

?

Other people if:

a. they now live with your parents,

b. your parents provide more than half of their support, **and**

c. your parents will continue to provide more than half of their support from July 1, 2021 through June 30, 2022

|

?

Number in College

How many people in your parents' household (as reported above) will be college students between July 1, 2021 and June 30, 2022? **Do not include your parents.** ?

This response should at least say "1" because YOU will be in college next year, but it may be more if you have older siblings in college as well.

Dependent Students MUST provide financial information from your Parents' 2019 Tax Return:

Parent Tax Filing Status

Student Demographics School Selection Dependency Status Parent Demographics Parent Financials Student Financials Sign & Submit Confirmation

PARENT INFORMATION

Application was successfully saved.

Attention! You must provide financial information from your parents' 2019 tax return on the following pages.

For 2019, have your parents completed their IRS income tax return or another tax return?

Select

PREVIOUS NEXT

If your Parent(s) have completed their 2019 Tax Return, select the appropriate response from each dropdown menu. **NOTE:** For the 3rd question, please make sure to choose the **accurate response** for parent's Tax Filing Status – "Single," "Head of Household," "Married-Filed Separate Return," "Married-Filed Joint Return":

Parent Tax Filing Status

Student Demographics School Selection Dependency Status Parent Demographics Parent Financials Student Financials Sign & Submit Confirmation

PARENT INFORMATION

Application was successfully saved.

Attention! You must provide financial information from your parents' 2019 tax return on the following pages.

For 2019, have your parents completed their IRS income tax return or another tax return?

Already completed

What type of income tax return did your parents file for 2019?

IRS 1040

For 2019, what is your parents' tax filing status according to their tax return?

Select

PREVIOUS NEXT

For 2019, what is your parents' tax filing status according to their tax return?

- Head of Household
- Select
- Single
- Head of Household**
- Married-Filed Joint Return
- Married Filed Separate Return
- Qualifying Widow(er)
- Don't know

Choose the correct option. I can be found on the top of page 1 of 1040 Tax Return.

Hopefully, you will see a **“Link to IRS”** button if you are eligible to use the IRS Data Retrieval Tool. If parent already filed 2019 federal income tax returns, using the Data Retrieval Tool will pre-fill the answers to the parent tax questions by transferring the necessary data directly from the IRS.

If you're eligible to use the IRS DRT, **select “Link To IRS”** to transfer your tax return information from the IRS website into your FAFSA form.

IRS Data Retrieval Tool

Applying is faster and easier if your mother transfers her tax return information into this FAFSA with the IRS Data Retrieval Tool (IRS DRT)!

LINK TO IRS

It will take you to the IRS website. Hopefully it works in transferring your parent's tax information.

Your **Parent** will need to enter **THEIR** Username & Password. If they have not created one yet, click on [Create an FSA ID](#).

Parent's FSA ID Username, E-mail Address, or Mobile Number

PARENT USERNAME

[Forgot Username](#) | [Create an FSA ID](#)


Parent's FSA ID Password

PARENT PASSWORD

[Forgot Password](#)

IF it works, this is what it would look like:

PARENT INFORMATION





Leaving FAFSA on the Web

You have entered answers to one or more income questions. *FAFSA on the Web* will delete these responses and replace them with information contained in your tax return when you transfer your IRS tax information into this FAFSA.

You, the parent, are now leaving *FAFSA on the Web* and will be transferred to the IRS Web site to access your IRS tax information. Your FAFSA information will be saved.

Your saved FAFSA will automatically open either when you transfer your information from the IRS or choose to return to *FAFSA on the Web* from the IRS Web site. If you do not transfer your information or choose not to return to *FAFSA on the Web* from the IRS Web site, you will have to log in to open your saved FAFSA.

For your protection, your tax return information will not display on the IRS Web site or on the FAFSA.

SKIP IRS DRT  **PROCEED TO IRS SITE** 

You are now leaving this page. Click "OK" to continue or click "Cancel" to stay on this page. Your FAFSA information will be saved if you choose to continue.

OK **CANCEL**

***Address must be entered to match exactly the way it is on the Parent W-2 (2019) and the Parent Tax Return (2019).**

If it doesn't work, it will redirect you back to the FAFSA to manually enter the tax information.

Parents who are married and filed taxes as "Married Filing Separately," are married and filed as "Head of Household," or filed a Puerto Rican, foreign tax return, or an IRS Form 1040NR or 1040NR-EZ aren't eligible to use the IRS DRT and will need to enter their tax return information manually.

If required to enter Tax info manually, please use the ? for clarification:

Example 1040 Tax Return:

1 Wages, salaries, tips, etc. Attach Form(s) W-2		1
2a Tax-exempt interest	2a	2a
3a Qualified dividends	3a	3a
4a IRA distributions	4a	4a
5a Pensions and annuities	5a	5a
6a Social security benefits	6a	6a
7a Capital gain or (loss). Attach Schedule D if required. If not required, check here	7a	7a
8a Other income from Schedule 1, line 9	8a	8a
9a Add lines 1, 2b, 3b, 4b, 5b, 6, and 7a. This is your total income	9a	9a
10a Adjustments to income from Schedule 1, line 22	10a	10a
11a Subtract line 10a from line 9a. This is your adjusted gross income	11a	11a
12a Standard deduction or itemized deductions (from schedule A)	12a	12a
13a Qualified business income deduction. Attach Form 8995 or Form 8995-A	13a	13a
14a Add lines 12a and 13a	14a	14a
15a Taxable income. Subtract line 14a from line 11a. If zero or less, enter -0-	15a	15a

*Continue through all the Parent Tax questions.

*Please put "0" (zeros) in places where applicable; DO NOT just leave any portion BLANK.

Parent Income from Work

Student Demographics
School Selection
Dependency Status
Parent Demographics
Parent Financials
Student Financials
Sign & Submit
Confirmation

✓
✓
✓
✓
✗

PARENT INFORMATION

How much did your Parent 1 (father/mother/stepparent) earn from working (wages, salaries, tips, etc.) in 2019? ?
 This amount is your Parent 1 (father's/mother's/stepparent's) portion of IRS Form 1040-line 1 + Schedule 1 lines 3 + 6 + Box 14 (Code A) of IRS Schedule K-1 (Form 1065).

\$.00

How much did your Parent 2 (father/mother/stepparent) earn from working (wages, salaries, tips, etc.) in 2019? ?
 This amount is your Parent 2 (father's/mother's/stepparent's) portion of IRS Form 1040-line 1 + Schedule 1 lines 3 + 6 + Box 14 (Code A) of IRS Schedule K-1 (Form 1065).

\$.00

← PREVIOUS
NEXT →

After Parent Tax info is complete, you will arrive on the **“Student Financials”** section.

Student Demographics
School Selection
Dependency Status
Parent Demographics
Parent Financials
Student Financials
Sign & Submit
Confirmation

✓
✓
✓
✓
✓
✗

STUDENT INFORMATION

i Because the FAFSA belongs to the student, "you" and "your" always (unless otherwise noted) refer to the student.

For 2019, have **you** completed your IRS income tax return or another tax return? ?

Not going to file ▼

Select Even if YOU (student) had a job in 2019 and made some money, you most likely did not file taxes for yourself, so click on "Not Going to file"

Already completed

Will file

Not going to file
←

← PREVIOUS
NEXT →

Student Income from Work



STUDENT INFORMATION

How much did you earn from working (wages, salaries, tips, etc.) in 2019? ?

\$ Put ZERO  .00 ?

← PREVIOUS

NEXT →

Student Additional Financial Info



STUDENT INFORMATION

Did you have any of the following Items In 2019? Enter amounts for all that apply.

Child support you paid because of divorce or separation or as a result of a legal requirement. Do not include support for children in your household. ?

\$.00 ?

Earnings from work under a Cooperative Education Program offered by a college ?

\$.00 ?

Taxable earnings from need-based employment programs, such as Federal Work-study and need-based employment portions of fellowships and assistantships ?

\$.00 ?

← PREVIOUS

NEXT →

Student Demographics

School Selection

Dependency Status

Parent Demographics

Parent Financials

Student Financials

Sign & Submit

Confirmation

STUDENT INFORMATION

Did you have any of the following items in 2019? Enter amounts for all that apply.

Child support received for all children. Do not include foster care or adoption payments.

\$.00

Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits). Do not include the value of on-base military housing or the value of a basic military allowance for housing.

\$.00

Payments to tax-deferred pension and retirement savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 Form in Boxes 12a through 12d, codes D, E, F, G, H, and S. Don't include amounts reported in code DD (employer contributions toward employee health benefits).

\$.00

Veterans noneducation benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances

\$.00

Other untaxed income not reported, such as workers' compensation, disability benefits, etc.

\$.00

Student Assets

Student Demographics

School Selection

Dependency Status

Parent Demographics

Parent Financials

Student Financials

Sign & Submit

Confirmation

STUDENT INFORMATION

Do you want to skip questions about your assets?

Yes No

PREVIOUS

NEXT

You are now on the Sign & Submit Page. Both **YOU and your PARENT must "agree" and Sign:**

Preparer Info

Student Demographics ✓ School Selection ✓ Dependency Status ✓ Parent Demographics ✓ Parent Financials ✓ Student Financials ✓ **Sign & Submit** Confirmation

✓ Application was successfully saved.

Are you a preparer? (This is rare.) ?

Yes No

← PREVIOUS NEXT →

Signature Status

Student Demographics ✓ School Selection ✓ Dependency Status ✓ Parent Demographics ✓ Parent Financials ✓ Student Financials ✓ **Sign & Submit** Confirmation

i Both you and a parent need to sign your FAFSA.

Only sign for yourself. If you and your parent are not together, one of you can sign, save the application and then exit. Give the "save key" to the other person who can log in with it and sign and submit the FAFSA.

Be sure not to mix up your and your parent's FSA IDs when signing.

Student Signature Needed ✎

Signature Status: **Unsigned**

PROVIDE STUDENT SIGNATURE ✎

Parent Signature Needed ✎

Signature Status: **Unsigned**

PROVIDE PARENT SIGNATURE ✎

I, the student, agree to the terms outlined above.

Agree Disagree

PREVIOUS NEXT

Student Demographics School Selection Dependency Status Parent Demographics Parent Financials Student Financials Sign & Submit Confirmation

Student Signature for
 Social Security Number: XXX-XX-
 Last Name:
 Date of Birth:
 SIGN THIS FAFSA

Student Signed With FSA ID

Social Security Number: XXX-XX-
 Last Name:
 Date of Birth:
 Signature Status: Signed Electronically

Parent Signature Needed

Signature Status: Unsigned

PROVIDE PARENT SIGNATURE

I, the parent, agree to the terms outlined above.

Agree Disagree

PREVIOUS NEXT

What is your (the parent's) FSA ID?

Do not enter the FSA ID if you are not the parent.

FSA ID Username, E-mail Address, or Mobile Number ?

PARENT FSA ID USERNAME


[Forgot Username](#) | [Create an FSA ID](#)


FSA ID Password ?

PARENT PASSWORD

[Forgot Password](#)

SIGN THIS FAFSA 

 You have provided all necessary signatures. Click **Submit My FAFSA Now** to submit your FAFSA.


Student Signed With FSA ID 

Social Security Number: **XXX-XX-**

Last Name:

Date of Birth:

Signature Status: **Signed Electronically**

Parent Signed With FSA ID 

Social Security Number: **XXX-XX-**

Last Name:

Date of Birth:

Signature Status: **Signed Electronically**

 PREVIOUS

SUBMIT MY FAFSA NOW 



Congratulations, First!

Your FAFSA was successfully submitted to Federal Student Aid.

Confirmation Number: F 00600669929 07/13/2020 16:32:10

Data Release Number (DRN):2866

What Happens Next

- In 7-10 business days, we will mail you a Student Aid Report (SAR) notifying you that your FAFSA was processed.
- Your FAFSA information will be made available to your school(s), and they will use it to determine the aid you may be eligible to receive.
- Your school(s) will contact you if they need more information or when they are ready to discuss your financial aid award.
- If you have questions about your financial aid package, contact your school(s).

PRINT THIS PAGE 

When you have successfully submitted your completed FAFSA Application, you should receive an email confirming that it has been submitted. Then, in about, 3 to 5 days, you will receive another email telling you if it was “PROCESSED” successfully.

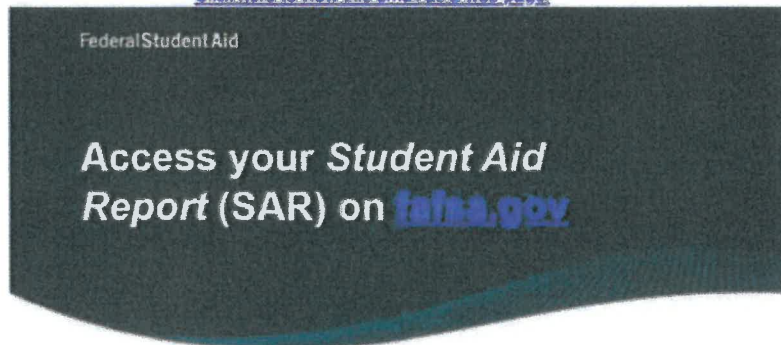
If you were selected for verification, don't worry, you didn't do anything wrong. Verification is the process your school uses to confirm that the data reported on your FAFSA form is accurate. If you're selected for verification, your school will request additional documentation that supports the information you reported. It's important to provide the financial aid offices those documents as soon as possible!

Useful link: <https://studentaid.gov/apply-for-aid/fafsa/review-and-correct>

The email usually looks like this:

From: "U.S. Department of Education" <noreply@studentaid.gov>
Subject: **Processed Successfully: 2021-22 FAFSA Form**
Date: October 10, 2020 at 2:43:52 PM EDT
To: <[REDACTED][@gmail.com](mailto:[REDACTED]@gmail.com)>
Reply-To: "U.S. Department of Education" <noreply@studentaid.gov>

[Click here to view this email as a web page.](#)



Processed Successfully: 2021–22 FAFSA Form

Dear [REDACTED],

Congratulations, your *Free Application for Federal Student Aid (FAFSA®)* form was processed successfully on 10/08/2020.

What you should do next

- **Review your SAR.** Your SAR is a summary of the information you provided on your FAFSA form; **it is not your financial aid offer.** Log in to fafsa.gov with your FSA ID to review your SAR.